

**PRACTICUM (or Field Experience) - Gerontology
GERS 2166**

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REQUIRED MATERIALS: Cooperative Education forms
(Provided by Instructor)

COURSE DESCRIPTION

Prerequisite: GERS. 1301, 1304, 1342, 1343, 1392

The **90 contact hours** must be completed at an approved practicum site. Practical general training and experience in the workplace. The college, with the employer, develops and documents an individualized plan for the student. The plan relates the workplace training and experience to the student's general and technical course of study. The guided external experience may be for pay or no pay.

Round table seminar is mandatory (1 Lec,20 Ext).

LEARNING OUTCOMES

As outlined in the learning plan, the student will master the theory, concepts, and skills involving the tools, materials, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, and legal systems associated with the particular occupation and the business/industry; demonstrate ethical behavior, safety practices, interpersonal and teamwork skills, communicating in the applicable language of the occupation and the business or industry.

COURSE REQUIREMENTS

- A. Each student is **REQUIRED** to attend the **ORIENTATION** schedule in the campus schedule (fall, spring or summer).

GERS 1301 Introduction to Gerontology
GERS 1304 Long Term Care Activity Directing I
GERS 1342 Aging and Mental Health
GERS 1343 Psychology of Adult Development and Aging
GERS 1392 Special Topics in Gerontology

- B. Each student is required to read the book *Who Moved My Cheese*, by Spencer Johnson. Complete a two page typed summary. **Due:**

_____.

EACH STUDENT IS REQUIRED TO OBTAIN THEIR OWN INTERN TRAINING SITE WITH APPROVAL FROM INSTRUCTOR.

- A. Cooperative Work Experience must be with a social service agency and site supervisor must be a licensed professional (LMSW, LPC, ADC, CRCC etc.).
- B. Each student **MUST** complete a professional **RESUME**.

COURSE HOUR REQUIREMENTS

- A. Each student must **complete a minimum of 90 clock hours** in the area defined as the Learning Objectives (i.e., **screening, intake, assessment, orientation, consultation, and client education, record keeping, treatment planning**). **Ten (10) hours minimum** are required for each objective. Hours are to be recorded on the *Time Sheet* and is due in SA/SW office one week prior to the end of the semester. **Failure to promptly turn in and complete *Time Sheet* correctly will result in -20 points of final grade.**
- B. Each student will be required to complete the packet and document their hours for community service.
- C. Each student is required to complete the Service Learning application and hours **two weeks** before the end of the semester.

EACH STUDENT WILL SIGN A CODE OF ETHICS AND IS ENCOURAGED AND EXPECTED TO CONDUCT YOURSELF IN A PROFESSIONAL MANNER AT ALL TIMES. Each student MUST purchase malpractice insurance at the beginning of the internship for \$18.13. (PAY AT BUSINESS OFFICE)

- A. Course credit is received for work performed in the semester the course is taken. If you are presently employed with an agency, course required standard must be met.
- B. Each student is responsible for scheduling **ONE Site Visit** with your training supervisor and instructor. Please schedule appointment and return completed *site visit form* by _____.
- C. Each student is required to attend **2 MANDATORY** round table seminars.

Date: _____ Time: 2-4 pm Room: _____

Date: _____ Time: 2-4 pm Room: _____

- E. All appropriate forms are to be completed and **signed ONE (1) week prior** to the end of the semester and submitted the SCWK/DAAC office.

TYPES OF FORMS

1. Co-op Time Sheet (if apply)
2. Time Sheets

- G. Each student must complete **all** forms **appropriately** and **adhere to deadlines**. Failure to meet deadlines will result in a -30 from the final grade. All paperwork must be completed and signed by _____ deadline.

COURSE ASSESSMENT (grade system)

Final grades will be determined by the instructor with recommendation from the training supervisor evaluation forms.

- A= Received above average on evaluation by training supervisor in all areas, completing and adherence to deadlines and requirements.
- B= Lack of adherence to deadlines and to complete **ALL** documents and average rating by training supervisor.
- C= **Completion of 90 clock hours** related to learning objectives and **completed appropriately all paperwork**.
- F= Failure to complete the course requirements.

Academic Honesty:

The purpose of the Student Code of Conduct is to provide guidelines for the educational environment of the Dallas Community College System. Such an environment presupposes both rights and responsibilities. Disciplinary regulations at the college are set forth in writing in order to give students general notice of prohibited conduct. Students should be aware of disciplinary actions for all forms of academic dishonesty, including cheating, fabrication, facilitating academic dishonesty, plagiarism, and collusion. The Eastfield College Catalog and the DCCC Catalog contain the entire Student Code of Conduct, which is also on the internet at <http://dccc.edu>.

STUDENTS WITH LEARNING, MENTAL OR PHYSICAL DISABILITIES

Students requesting accommodations due to the presence of a disability must identify themselves in a timely fashion and demonstrate/document the need for accommodation through the Disability Services office (DSO). For information regarding the rights and responsibilities of students with disabilities, contact DSO at 972-860-8348 (voice/TDD).

GRADE REPORTING

NEW! Grade reports are no longer mailed. Convenient access is available online or by telephone. Use your student identification number when you log in to e-Connect or call DCCCD Touch Tone Services. Web site address: <http://econnect.dcccd.edu/>. Telephone number: 972-613-1818.

FINANCIAL AID STATEMENT:

Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect eligibility to receive further aid and could cause the student to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

DROP/WITHDRAWAL POLICY

If you are unable to complete this course, you must withdraw from it by _____. Withdrawing from a course is a formal procedure which you must initiate; I cannot do it for you. You may do this in Admissions or Counseling. If you stop attending and do not withdraw, you will receive a performance grade of an "F".

Students sometimes drop courses when help is available that would enable them to continue. I hope you will discuss your plans with me if you do feel the need to withdraw.

STOP BEFORE YOU DROP

REPEATABILITY ISSUE:

Pending legislative action and DCCCD Board approval, effective for Fall Semester 2005, the Dallas County Community Colleges will charge a higher tuition rate to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in higher tuition to be charged. Developmental Studies and some other courses will not be charged a higher

tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 semester. For complete information and updates, go to: <http://www.dcccd.edu/ThirdCourseAttempt/>.

6 Drop Class Clause

Important information you need to know about dropping courses. Effective 2007, section 51.907 of the Texas Education Code applies to first-time freshman students who enroll in a Texas public institution of higher education in the fall semester of 2007 or thereafter. High school students currently enrolled in DCCCD Dual Credit, Early College and Collegiate High School are waived from this requirement until they graduate from high school.

Based on this law, DCCCD or any other Texas Public institution of higher education may not permit students to drop more than six college level credit courses during their entire undergraduate career. All college-level courses dropped after the official drop and add period for the course are included in the six-course limit, including courses dropped at another Texas public institution of higher education, unless the student demonstrates to an appropriate college official that one of the following events occurred to the student during the semester or summer session:

Emergency/Inclement Weather Procedure:

In case of emergency or inclement weather conditions, Eastfield students should listen to KEOM-FM Radio (88.5FM) as the primary media source. In partnership with the Mesquite Independent School District, Eastfield College Administration will notify KEOM immediately after a decision is made to cancel classes on any given day of inclement weather or for emergency purposes. Students may also monitor other local radio and television stations. The earliest an announcement may be broadcast on KEOM Radio is 6 a.m. Students may also refer to the Eastfield college web page www.eastfieldcollege.com for the Inclement Weather announcement under the Features Area of the front page. The announcement will be posted immediately following the decision to close the college.

Obtaining Your Grades at the end of the Semester:

Grade reports are no longer mailed. Convenient access is available online or by telephone. Just use your student identification number when you log in to e-Connect or call DCCCD Touch Tone Services. Web Site address: <http://econnect.dcccd.edu/>.