

PRACTICUM (or Field Experience) - ALCOHOL/DRUG ABUSE COUNSELING
DAAC 2366
Spring 2009

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Required Material: Cooperative Education and Practicum Forms
(provided by professor)
Sources: Texas Department of State Health Services
LCDC: 800-832-9623 **website** – www.dshs.state.tx.us
TCBAP: 512-708-0629 **website** – www.tcbap.org

I. COURSE DESCRIPTION

Prerequisite: DAAC 1304, 2307, 1311, 2341, 2343, SCWK 1305, 2301, 2311.

Practical, general training and experience in the workplace. The student must complete 336 contact hours at an approved practicum site. The college with the employer develops and documents an individualized plan for the student. The plan relates the workplace training and experiences to the student's general and technical course of study. The guided external experiences may be paid or unpaid. This course may be repeated if topics and learning outcomes vary. (1 Lec. 20 Ext)

II. LEARNING OUTCOMES

As outlined in the learning plan, the student will master the theory, concepts, and skills involving the tools, materials, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, and legal systems associated with the workplace; demonstrate ethical behavior, safety practices, interpersonal and teamwork skills, appropriate verbal and written communications in the workplace.

III. COURSE REQUIREMENTS

A. Each student is **REQUIRED** to attend the **ORIENTATION** schedule in the campus schedule (fall, spring or summer).

DAAC 1304	Pharmacology of Addiction
DAAC 2307	Family Intervention
DAAC 1311	Counseling Theories
DAAC 2341	Counseling Alcohol and Other Drug Addictions
DAAC 2343	Current Issues
SCWK 1305	Group Work Intervention
SCWK 2301	Assessment and Case Management

- B. Each student **MUST** complete a professional **RESUME** for a practicum interview.
- C. Each student is **REQUIRED** to read the book ***Who Moved my Cheese*** by Spencer Johnson with a two page typed summary.
Due: _____
- D. The student will be required to attend two (2) **Round Table Seminars** scheduled. The training supervisors are invited to attend the second **Round Table** seminar.

Date: _____ Time: 2-4 pm Room: _____

Date: _____ Time: 2-4 pm Room: _____

Round table participation is **MANDATORY** for all students. Failure to participate will greatly impact your grade (**-30 from final grade**).

- F. Students are **required** to complete **Service Learning hours and application**. It will be **due Two Weeks before** the end of the semester.
- IV. It is mandatory that each student attend the ***Substance Abuse Work Experience Orientation*** (see fall, spring or summer schedule). Student is required to complete ***practicum application*** and sign a ***code of ethics*** on the day of orientation. ***Application must be notarized within 5 days***. Each student is **REQUIRED** to purchase malpractice insurance at the beginning of the internship for \$18.13. (Pay at Business Office)
- V. Each student is required to obtain an internship at a practicum site approved by the chair the first 10 days of class, where a qualified credential counselor (QCC) or LCDC staff provides direct supervision.

Each student is required to complete **336 hours of supervised training; 10 hours minimum** in each KSA domain. Hours are to be recorded on the ***Time Sheet*** and they are **due at the end of the semester**. **Failure to promptly turn in and complete *Time Sheet* correctly will result in -20 points of final grade.**

- A. Each student is required to attend **10 clock- hour seminars** and complete appropriate ***seminar form***.
- B. Each student is required to complete a ***weekly journal*** of experiences for each week (form provided). **MANDATORY**

- VI. Each student is required to complete 1 *learning objective* from each **KSA** domain (i.e., assessment, counseling, case management, intake, screening, record keeping, etc.)
- A. Each student must complete **all** forms appropriately and **adhere to deadlines.** **Failure to meet deadline will result in a -30 from the final grade. All paperwork must be completed by _____.**
- VII. Each student is responsible for scheduling **1 site visit** with the instructor, training supervisor and yourself. Please schedule appointment and return completed *site visit* form by _____.

All appropriate forms are to be **completed** and **signed one week prior to the end of the semester and submitted to the SCWK/DAAC office.**

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|---------------------------------------|-----------------------|
| 1. Co-op Learning Objectives (Part A) | 5. Time Sheets |
| 2. Co-op Basic Skills (Part B) | 6. Seminar Report |
| 3. Co-op Time Sheet (if apply) | 7. Weekly Journal |
| 4. Counselor Self Evaluation | 8. Weekly Supervision |

VIII. COURSE ASSESSMENT (grade system)

- A = Meet all course requirements and exceed above average. **Complete 336 clock hours of training, attend and document 10 clock hour seminars. Completion of all appropriate forms by designated deadlines and Round tables.**
- B = Meet all course requirements at adequate standard, completion of 336 clock hours of training and all appropriate forms. Attend 10 clock hour seminars and Round tables.
- C = Completion of all 336 clock hours, documentation of **KSA** Core Function and attend 10 hours of seminars and Round table.
- F = Failure to meet course requirements and demonstrate professional readiness.

IX. DROP/WITHDRAWAL POLICY

If you are unable to complete this course, you must withdraw from it by _____. Withdrawing from a course is a formal procedure which you must initiate; I cannot do it for you. You may do this in the Admissions or Counseling office. If you stop attending and do not withdraw, you will receive a performance grade, usually an "F".

Students sometimes drop courses when help is available that would enable them to continue. I hope you will discuss your plans with me if you do feel the need to withdraw.

X. STUDENTS WITH LEARNING, MENTAL OR PHYSICAL DISABILITIES

Students requesting accommodations due to the presence of a disability must identify themselves in a timely fashion and demonstrate/document the need for accommodation through the Disability Services office (DSO). For information regarding the rights and responsibilities of students with disabilities, contact DSO at 972-860-8348 (voice/TDD).